

SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
May 11, 2009
7:30 p.m.
Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF APRIL 27, 2009.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High SchoolMr. Mark Covelle
Middle School.....Mr. Nathan Davidson
Intermediate School.....Mrs. Mary Farris
Elementary Schools.....Mr. Samuel Hafner

B. *Student Trips*

The Administration recommends approval of the following student trips:

1. ***Southern Lehigh Foreign Language Department* to participate in an educational tour of France with students of French classes from Tuesday, March 23, 2010 through Friday, April 2, 2010. (V, B-1)**
2. ***Southern Lehigh Field Hockey Team* to participate in the Missy Meharg School of Field Hockey Camp at the University of Maryland, July 19, 2009 to July 22, 2009. (V, B-2)**

C. *2009-2010 Intermediate School Student Handbook*

The Administration recommends approval of the 2009-2010 Intermediate School Student Handbook. (V, C)

D. *2009-2010 Middle School Student Handbook*

The Administration recommends approval of the revised 2009-2010 Middle School Student Handbook. (V, D)

- E. *2009-2010 High School Student Handbook*

The Administration recommends approval of the revised 2009-2010 High School Student Handbook. (V, E)

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of May 11, 2009. (VI, A)

- B. *Treasurer's Report*

*The Administration recommends approval of the Treasurer's Report. (VI, B)

- C. *Investment of Funds*

The Administration recommends approval of the Investment of Funds as attached. (VI, C)

- D. *Update from District Representative to Southern Lehigh Public Library*

The District's representative to the Southern Lehigh Public Library, Allen Cassady will be present to provide the Board with an update on the Library and address some measures that are being taken to address declining revenues.

- E. *Resolution of the Joint Board of LCTI*

The Administration recommends approval of the enclosed resolution that would authorize Lehigh Career and Technical Institute to purchase a small parcel of land. (VI, E)

- F. *Appointment of Auditor*

The Administration recommends the appointment of the certified public accounting firm of France, Anderson, Basile and Company to perform the audits of the 2008-2009 fiscal year for the Southern Lehigh School District and Southern Lehigh Earned Income Tax Office, subject to the terms of the current three-year engagement. (VI, F)

- G. *Appointment of Earned Income Tax Officer*

*The Administration recommends the appointment of Robert Guerriere to continue as the Earned Income Tax (EIT) Officer for the 2009-2010 school year.

- H. *Designation of Depositories and Institutions Eligible for District Investments*

*The Administration recommends approval of the enclosed resolution which deals with the designation of depositories and the investment of District funds for the 2009-2010 school year. (VI, H)

- I. *Election of Board Treasurer*

*The School Code requires that the Board Treasurer be elected annually in the month of May. It is customary for the Board to elect the same individual who was elected the previous December to accept this nomination in May.

J. *Appointment of Board Secretary and Assistant Secretary*

*The Administration recommends appointment of Robert Guerriere and Kristen Lewis, respectively, as Board Secretary and Assistant Board Secretary for the four year-period beginning July 1, 2009.

K. *Bonding Limits for Board Treasurer, Board (Assistant) Secretary and Earned Income Tax Officer*

*The Administration recommends that the Board continue to provide bonding in the amount of \$50,000 for each of these positions.

L. *Approval of 403(b) Vendor List*

The Administration recommends approval of the enclosed list of providers of 403(b) and 403(b)(7) retirement accounts for the District's employees. Although the School Board previously approved legal documents in connection with the District's 403(b) plan, the list of authorized providers was not presented to the Board and was not finalized until recently. (VI, L)

M. *Approval of Proposed 2009-2010 General Fund Budget*

The Administration recommends approval of the enclosed PDE-2028, Preliminary General Fund Budget for 2009-2010. The state budget enclosed reflects revenues and expenditures that are very similar to those contained in the April 27, 2009 Board presentation. (VI, M)

VII. SUPPORT SERVICES

A. *Lehigh Valley Cooperative Purchasing Council Gasoline and Fuel Bid*

The Administration requests award acknowledgement of the Lehigh Valley Cooperative Purchasing Council Gasoline and Fuel Bid to Universal Marketing, Inc., New Castle, DE in the amount of \$.1395 over rack for regular grade gasoline and \$.1195 over rack for Ultra Low Sulfur Diesel for the period of May 1, 2009 to April 30, 2010. Participation with the LVCPC Gasoline and Fuel bid was approved at the March 7, 2009 School Board Meeting. (VII, A)

B. *LE-NOR-CO Purchasing*

1. **The Administration recommends approval of the enclosed Agreement with the Allentown School District and Cooperating School Districts together forming LE-NOR-CO. (VII, B-1)**
2. **The Administration requests award acknowledgement of the LE-NOR-CO Purchasing Group to Feesers Food Service Distributors, Harrisburg, PA for the 2009-2010 school year. Participation with LE-NOR-CO was approved at the February 23, 2009 School Board Meeting. (VII, B-2)**

VIII. PERSONNEL

A. *Certificated Staff*

B. *Noncertificated Staff*

1. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Beverly Pizsel, 3 hour Instructional Assistant, Liberty Bell Elementary School, on Monday, June 8, 2009 through Friday, June 12, 2009, and Monday, June 15, 2009.

2. *Promotion*

*The Administration recommends approval of the promotion of the following support staff: (VIII, B-2)

Joanne Stevenson, Head Custodian, Lower Milford Elementary School at an hourly rate of \$20.82, effective May 12, 2009. Ms. Stevenson will fill the position created by the transfer of Mary Palmer to the Intermediate School as Head Custodian.

C. Extra-Compensatory Positions

1. *Coaching Appointments*

*The Administration recommends approval of the appointment of the following coaches for the 2009-2010 school year (*The current stipend amounts may change effective September 1, 2009 dependent upon the collective bargaining process.*): (VIII, C-1)

<u>Megan Dellegrotti</u>	Head Girls' Basketball	\$7,628
<u>Donald West, Jr.</u>	Head Girls' Volleyball	\$3,908
<u>Donald West, Sr.</u>	Assistant Girls' Volleyball	\$2,349
<u>Cotie Strong</u>	Assistant Cross Country	\$2,981
<u>Adrienne Searfoss</u>	Head Field Hockey	\$5,810
<u>Douglas Roncolato</u>	Assistant Boys' Soccer	\$3,497
<u>Richard Dreves</u>	Assistant Boys' Soccer	\$1,748.50 (<i>shared position</i>)
<u>Terry Nevill</u>	Head Boys' Soccer	\$5,810
<u>Matthew Greenawald</u>	Head Golf	\$4,511
<u>Andraea Drabenstott</u>	Head Boys' Tennis	\$4,337
<u>Randy Latza</u>	Head Cross Country	\$4,968
<u>John Toman</u>	Head Football	\$9,095
<u>Carl Fanger</u>	Assistant Football	\$5,456
<u>Derek Bleiler</u>	Assistant Football	\$5,456
<u>Jeffrey Fisher</u>	Assistant Football	\$2,728 (<i>shared position</i>)
<u>Matthew Daley</u>	Assistant Football	\$2,728 (<i>shared position</i>)
<u>Kenneth Wied</u>	Assistant Football	\$5,456
<u>Michael Feifel</u>	Assistant Football	\$5,456

2. *Summer Technology Staff*

*The Administration recommends approval of the following summer technology staff at an hourly rate of \$12.88 through June 30, 2009; increasing to \$13.39 per hour effective July 1, 2009: (VIII, C-2)

Joseph Murray, June 1, 2009 through May 31, 2010

Matthew Savicki, May 1, 2009 through April 30, 2010

3. *High School Transition Program*

*The Administration recommends approval of the appointment of the following staff for the High School Transition Program at the hourly rate of \$34.71:

Stephanie Gregory

Linda Gross

4. *Blended School On-Line Summer School*

*The Administration recommends approval of the following staff to teach summer school courses at the hourly rate of \$34.71:

Beth Dottery

Kate Mack

D. *Volunteer Coaching Positions*1. *Appointment*

*The Administration recommends approval of the appointment of the following volunteer coach for the 2008-2009 school year: (VIII, D-1)

Kara Kernick Cheerleading

E. *Volunteer Coaching Positions*1. *Appointment*

*The Administration recommends approval of the appointment of the following volunteer coaches for the 2009-2010 school year: (VIII, E-1)

<u>Doris Brunner</u>	Middle School, Field Hockey
<u>Mark Evans</u>	Boys' Soccer
<u>Joshua Miller</u>	Football
<u>Robert Shaffer</u>	Football

IX. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of March 16, 2009 are included in the Board materials. (IX, A)

B. **Superintendent's Report..... Mr. Liberati**C. **Facilities Report.....Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

A. First Reading of Policy

The Administration recommends a first reading of the following policies: (XI, A)

#121	Programs: <i>Field Trips</i>
#338	Administrative Employees: <i>Sabbatical Leave</i>
#438	Professional Employees: <i>Sabbatical Leave</i>
#814	Operations: <i>Copyright</i>

XII. OTHER BUSINESS

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

- B. Curriculum Writing
The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIV, B)
 - C. Grant Writing Agreement
The grant writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIV, C)
- XV. VISITORS' COMMENTS
 - XVI. EXECUTIVE SESSION
 - XVII. OPEN SESSION
 - XVIII. ADJOURNMENT